



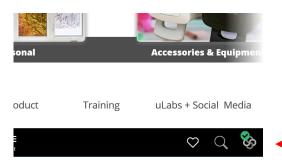
Q THE BEAUTY OF SEARCH



Our sales app interface is extremely **easy to navigate** – buttons and lists are built to be intuitive and make it easy for you to find what you need.

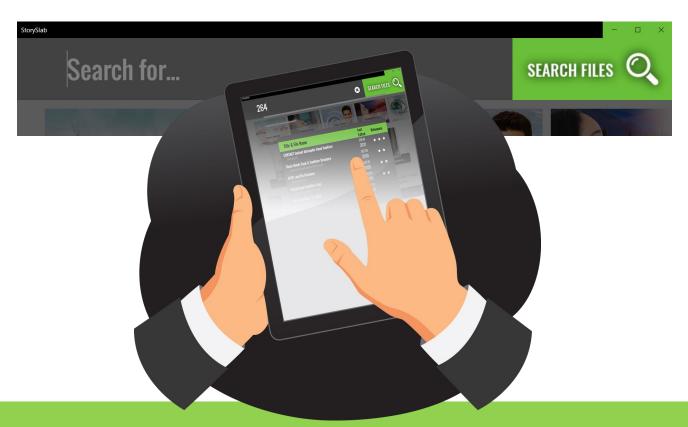
The search function, however, can find a file for you in **lightning speed** in the event you are tired of tapping on all those icons and folders.

Use it to search directly for a file, and find files that are related to each other, like A&E items or info pertaining to a product that was mentioned in the Compass, for example.



All you need to do is hit the **eyeglass icon** then enter some keywords and hit "search files." You can enter one keyword or a combination of words.

The more words entered will narrow your results. All related items will start to appear as they are type in your search terms.



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	02 : February 18, 2021 Compass021821.pdf		TEB 16 2 021		♡ Q 🗞

inTOUCH looks at specific keywords we used when we entered the meta data for each file as well as it searches all words inside every documents for your request.

Click or tap on the item you want to view in the list or hit the



For more information, or help with using United's inTOUCH app, please visit our helpdesk website page at <u>www.unitedlabsinc.com/intouch</u>